I-SEM Training Balancing Market Registration

August 2017



Chapter 1: Introduction



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Foreword -1/2

Trading and Settlement Code Registration

The focus of the "Balancing Market Registration" training module is actually wider than just the balancing market. It covers the registration requirements under the Trading and Settlement Code (TSC). The TSC includes arrangements for balancing market data submission, balancing market settlement, imbalance settlement, tariff settlement, capacity market settlement and credit cover obligations. Unless explicitly stated the references to "registration" in this training module relate to registration for all the arrangements under the Trading and Settlement Code.

Transitional vs Enduring Registration

For the transition from SEM to I-SEM arrangements a <u>Transitional Registration Plan</u> has been implemented. At the time of publication of this training module the major components of this Transitional Registration Plan are already in the process of being completed, with communications being provided through the I-SEM registration team and registration contacts specified by Parties.

The focus of these training materials is therefore the longer term 'enduring' registration processes. Although major components of it are relevant to the Transitional Registration Plan as well.



Foreword -2/2

SEM vs I-SEM

The all-island electricity market is still referred to as the Single Electricity Market (SEM), but, for the purposes of this training document, the existing arrangements are referred to as the SEM and the new arrangements are referred to as the I-SEM.

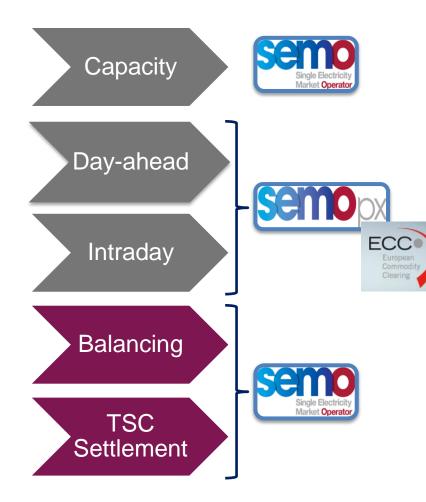
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This icon is used to indicate when a comparison is being made between the SEM and the I-SEM.

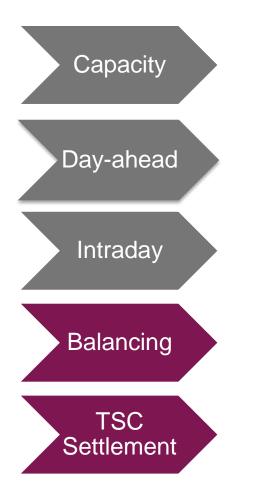


Who to Register with?



 The organisation to contact regarding registration under the Trading and Settlement Code is SEMO. For context, the organisations relevant for each of the I-SEM markets are shown also.

Overview -1/2



The focus of this training module is registration under the Trading and Settlement Code.

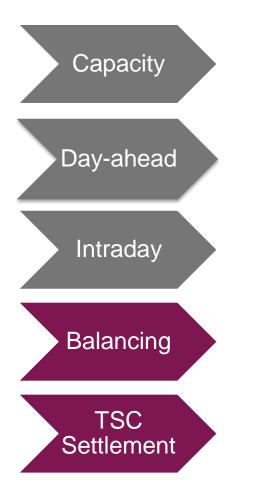
Parties may wish to register their units for other markets as well. Details on registration for these other markets is provided in separate training courses and not covered here.

For the I-SEM arrangements, registration under the Trading and Settlement is mandatory for all units that are greater than the de-minimis threshold (10 MW) and optional for units below the de-minimis threshold.

Balancing is where generator and demand side units are mandated to provided any remaining capacity they have after trading in the Day Ahead and Intraday Markets for use by the System Operators to: a) balance generation and demand, b) maintain the stable and secure operation of the electricity transmission systems in the SEM.



Overview -2/2





Imbalance Settlement is related to the I-SEM market design that all units must be balance responsible and are settled for any imbalance between the actual generation/demand and the contracted generation/demand from the Day Ahead and Intraday Markets.

Registration under the Trading and Settlement Code is also required for all units wishing to participate in the Day Ahead and Intraday Markets, and for settlement of the Capacity Market.

Governing Rules

The Trading and Settlement Code arrangements are governed by a set of rules know as the <u>Trading and Settlement Code</u> (TSC). The TSC defines obligations and responsibilities of the Parties, including the registration, trading, calculation of payments and charges, collateral requirements and financial settlement.

Included with the TSC are a set of Agreed Procedures. The most relevant of these for this training module is <u>Agreed Procedure 1 "Registration"</u>.



Chapter 2: Entity Model

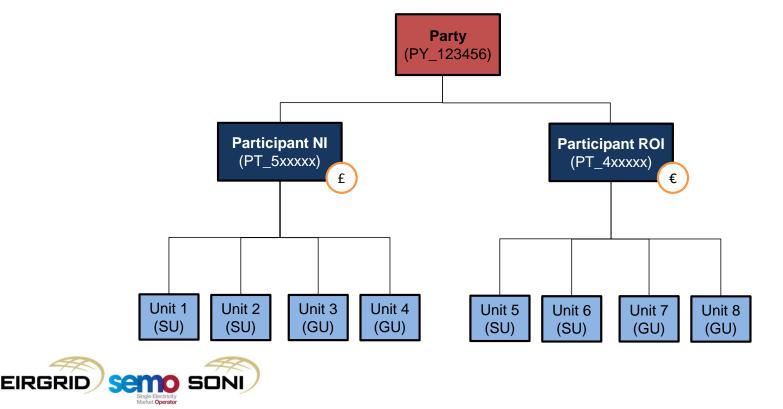


Entity Model – 1/5

The Trading and Settlement Code requires the use of certain "entities" to represent a company and its units. This allows the correct representation of the unit for the purposes of TSC trading, settlement and invoicing, and credit cover calculations.

The setup of these Entities is referred to as the 'Entity Model'.

The basic entity model is shown below. A description of the each entity is given on the next slide.



Entity Model – 2/5

Entity	Description
Party (PY_nnnnn)	The company that has acceded to the Trading and Settlement Code and is thereby bound by the Code.
Participant (PT_nnnnnn)	A company or a business division of the company which has been designated as the "Participant" in relation to units that have been registered for the TSC. A reference to a Participant shall be taken as a reference to the relevant Party as well. A separate instance of a Participant is required, as a minimum, when a Party has units registered in both Northern Ireland (NI) and Ireland (ROI). Each separate instance of a Participant can be for the same business division or company under the same Party.
Unit (GU/SU etc)	A generation, supply or other type of unit registered in order to allow trading and settlement of generation and consumption of electricity under the TSC.

There are additional entities such as Trading Sites which also form part of the entity model. These are described in more detail later in the training course.



Entity Model – 3/5

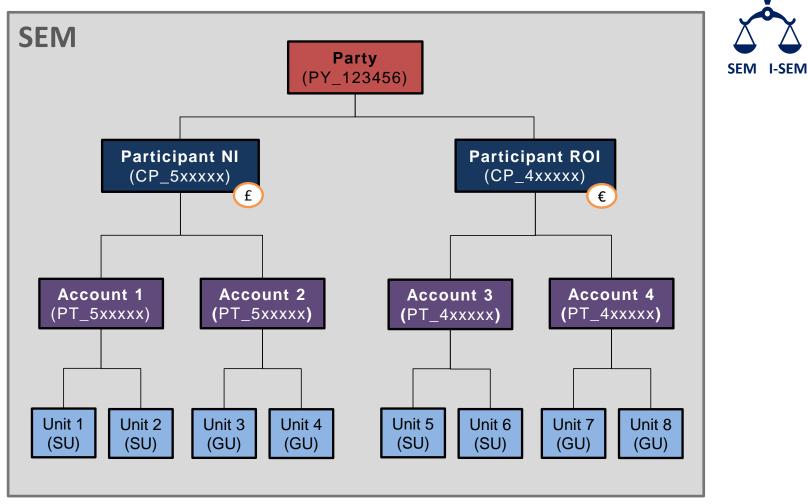
The I-SEM Arrangements have a different entity model to the current SEM Arrangements. The key difference is that 'Accounts' are no longer relevant. These were previously used to separate supplier and generator invoices. With the new market design and the concept of sales/purchases these can be presented on the same settlement documents now.

Also note that the Participant ID's i.e. "PT_nnnnnn" are to be used for reference to the Participant, rather than the reference to the old "Account".





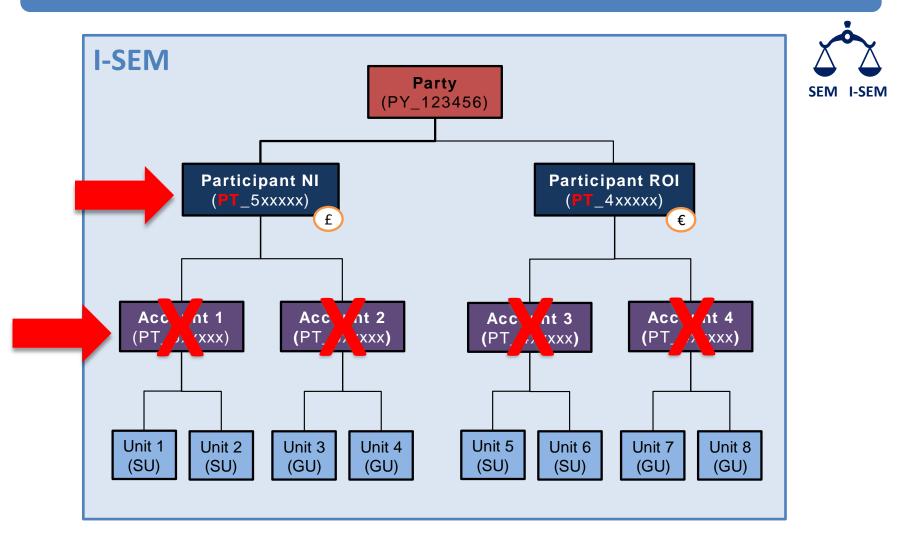
Entity Model – 4/5



No longer relevant under I-SEM



Entity Model – 5/5





Entity Model (Implications)

The implications of the new entity model for the I-SEM arrangements are:

- Only one Participant per jurisdiction per Party is allowed, except with Regulatory approval to have more than one per jurisdiction – same as SEM arrangements.
- Credit cover is calculated and maintained at the Participant level same as SEM arrangements.
- Settlement Documents are issued for all payments and charges related to all Units that are under the same Participant – <u>different</u> to SEM arrangements. Under the SEM arrangements this was at the lower Account level.
- Payments are made at the Participant level to a single bank account <u>different</u> to SEM arrangements which had separate banking transactions for each lower level Account.







Naming Standards

The naming standard for the high level I-SEM Entity Model is provided below.

Entity	Naming Convention	Description
Party	PY_nnnnnn	means any person who is a party to the Framework Agreement and is thereby bound by the Code, and shall include its successors and permitted assigns.
Participant	PT_nnnnnn	means a Party or business division of a Party which at the relevant time has been designated as, or deemed to be, the "Participant" in relation to any Units which have been registered in accordance with the Code.
Trading Site	TS_nnnnn	means one or more Generator Units and at most one Trading Site Supplier Unit of which, with the exception of Trading Sites that contain Generator Units that are Aggregated Generator Units or Demand Side Units, all Generator Units are covered by a single Connection Agreement, or in the event that no Connection Agreement exists, all such Units are located on a Contiguous Site, or as described in section B.9.



Naming Standards (Units)

The Unit ID's used for units in the I-SEM arrangements will be exactly the same unit IDs used under the SEM arrangements. If a unit was named GU_500001 in SEM then the same ID will be used for I-SEM.

The naming standard and a brief description of the I-SEM units is provided below.

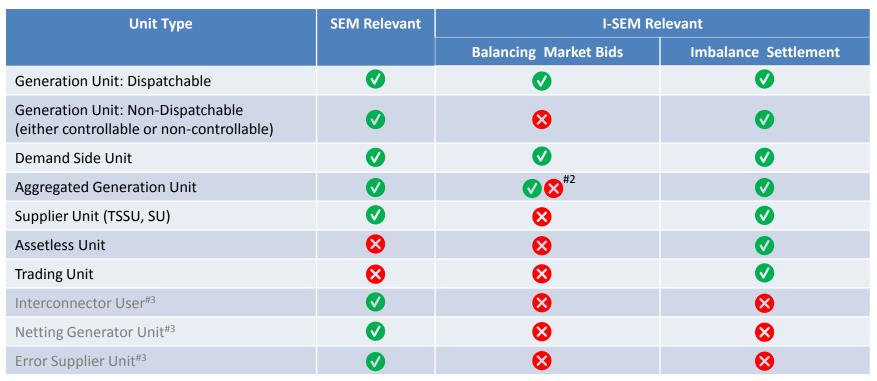
Entity	Naming Convention	Description
Generator Unit	GU_nnnnnn	means one or more Generators, other item of Dispatchable plant including: Aggregated Generator Unit, Energy Limited Generator Unit, Hydro-electric Generator Unit, Pumped Storage Unit, Battery Storage Unit, Trading Unit, Wind Power Unit or Dual Rated Generator Unit;
Demand Side Unit	DSU_nnnnnn	Is one or more Demand Sites which form a Demand Side Unit under the TSC and comply with the criteria set out in the TSC. Demand Side Units are considered dispactchable plant.
Supplier Unit	SU_nnnnnn	Is a notional unit for a collection of Demand either from retail, commercial or industrial sources. There are also different sub types namely, Trading Site Supplier Unit and Supplier Unit.
Assetless Unit	AU_nnnnnn	Is a notional unit that allows a trader without a generation or supplier unit to take positions in the ex-ante markets (Day Ahead and Intraday) with the subsequent settlement of any imbalances under the TSC. Assetless trading increases the level of trade in the ex-ante markets, thereby increasing liquidity and reducing the potential for price separation between markets due to a lack of competition.
Trading Unit	TU_nnnnnn	Is a notional Generator Unit to facilitate net trading in ex-ante markets and imbalance settlement in respect of an Autoproducer Site only.

There are also Interconnector related units. These are not discussed in this training course as they are specific to the Interconnector Owner and Shipping Roles and not relevant to Trading Participants.



Types of Units

The categorization of unit types is different for the I-SEM arrangements to the categorizations for the SEM arrangements. The comparisons between SEM and I-SEM arrangements are provided below:



#1 – Units/Unit IDs are sometimes referred to as 'Resources/Resource Names' respectively in the Balancing Market Interface.

- #2 Dependent on whether the AGU is classified as Dispatchable or Non-Dispatchable.
- #3 These units are not longer relevant under I-SEM arrangements



SEM I-SEM

Types of Supplier Units

Supplier Units have further sub-categorisations dependent on their use. There are two types of sub-categorisation.



Sub-category	Description
Supply Units (SU)	Consist of supply to retail end customers only, or a combination of retail and industrial customers. They can also be associated with multiple trading sites to provide metering the onsite demand of the trading sites.
Trading Site Supply Units (TSSU)	Supplier units that are only used for a single trading site e.g. a generator with onsite demand that they want to be netted off their generation as part of settlement. Under the I-SEM arrangements, TSSUs are really only necessary for Autoproducer sites and Demand Side Units.



Trading Sites – 1/3

The SEM concept of a Trading Site has been maintained for the I-SEM arrangements.

Most Generation Units must have a Trading Site associated with them – with a few exceptions as outlined below.

The Trading Site represents the connection point of a Generator Unit or group of Generator Units. Usually, the Trading Site maps to the connection agreement, but the Grid Code allows sites to be subdivided. A Trading Site has two particular purposes under I-SEM:

The Trading Site:

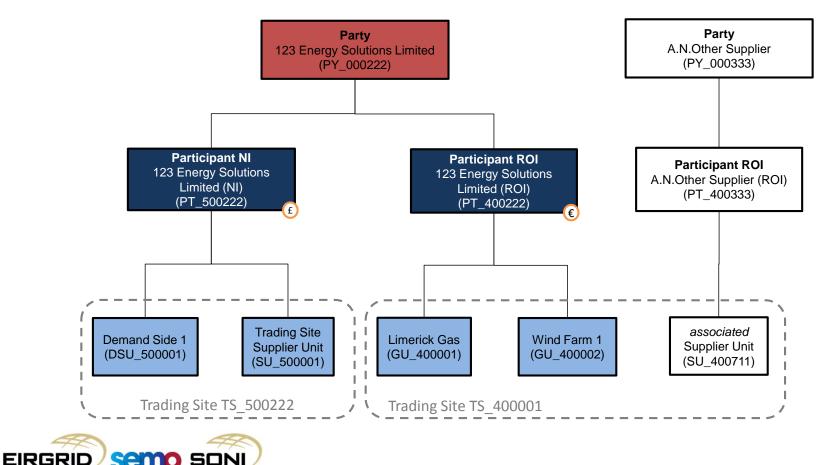
- a) Facilitates dynamic Firm Access Quantity (FAQ) allocation for settlement
- b) Allows correct settlement of generation and supply for Autoproducers





Trading Sites – 2/3

Examples of how trading sites may be configured is provided below. We would recommend discussion on this with SEMO as part of the registration process. In the example below Trading Site TS_500222 has a Demand Side Unit and a Trading Site Supplier Unit, while Trading Site TS_400001 has two generation units (Gas and Wind) and an associated Supplier Unit that is provided by another Party.



Trading Sites – 3/3

The table below identifies which units require trading sites and which do not.

Must have Trading Site	Must Not have Trading Site
GU – Generator Unit	SU - Supplier Units (excluding TSSU)
DSU – Demand Side Unit	AU - Assetless Trader Unit
TSSU – Trading Site Supplier Unit	(Pumped/Battery) Storage Generators
TU - Trading Unit ^{#1}	Interconnectors



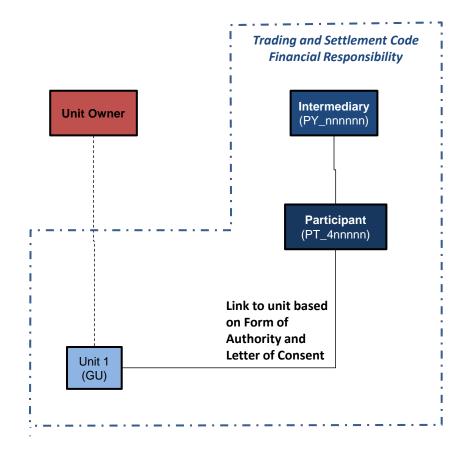
The below table identifies the type of Supplier Units that can be associated with a Trading Site.

TSSU Only	associated SU Only	associated SU or TSSU
DSU	Aggregated Generator Units	All other GUs

#1 – Only relevant for Autoproducers



Intermediaries



The SEM concept of an Intermediary has been maintained for the I-SEM arrangements.



Rather than registering and needing to participate under the TSC themselves, a Unit Owner can, based on specific criteria, nominate an Intermediary to become a Party to the Code and a Participant in respect of its unit.

The Unit Owner is required to complete a Form of Authority for the Intermediary and the Intermediary must obtain Regulatory Authority consent in respect of the arrangement.

The Intermediary will provide this Form of Authority and proof of Regulatory Authority consent to SEMO as part of the unit registration.

The diagram on the left shows the relationship between the unit owner and the company that takes financial responsibility for the unit in under the TSC.



Chapter 3: Registration Process



Overall Registration Process

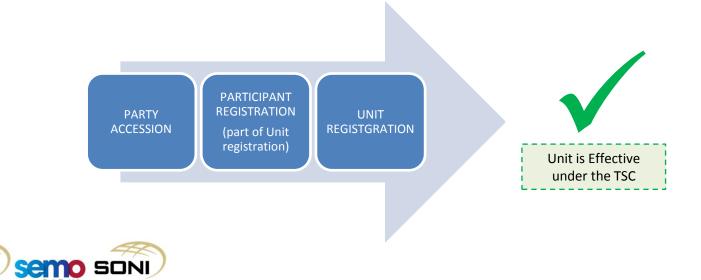
The Single Electricity Market Operator (SEMO) manages the registration of Parties and Units under the TSC and assists applicants with the completion of registration formalities.

All Parties intending to participate under the TSC must complete the registration process defined in the TSC and the Agreed Procedure.

The registration process consists of two important steps:

(1) Party Accession: Legal confirmation that the company will abide by the rules of the TSC.

(2) Unit Registration: Allows a unit to participate under the TSC. This may require the registration of a participant as well.



Party Accession -1/2

A company must become a Party to the TSC in order to participate.

A multi-party TSC Framework Agreement is used as the legal instrument to which Parties agree to abide by the TSC (including the Agreed Procedures). All companies wishing to become a Party must have been original signatories to the TSC Framework Agreement when it was executed, or if not an original Party must sign a TSC accession deed which effectively includes them as a Party under the TSC Framework Agreement.

A company can become a Party to the TSC even before it has any units ready to participate. A company can also begin the unit registration process without having completed the Party accession process, but it must have completed the Party accession process before the unit can be made effective.





Party Accession -2/2

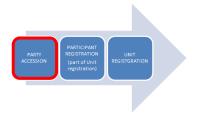
To become a Party to the TSC, the company applying must:

- Submit a Party application form
- Submit supporting information to allow validation of their application (e.g. company register)
- Pay the relevant accession fee
- Provide details of the Party Administrative User(s) for managing user access to the Balancing Market Interface
- Once approved by SEMO, sign an Accession Deed

The accession deed is signed by the applicant and countersigned by SEMO on behalf of all existing Parties to the TSC Framework Agreement. The accession deed is the legal mechanism for including the applicant as one of the Parties to the TSC Framework Agreement.

Once confirmed the Party is included on a public list of Parties to the Trading and Settlement Code.





Party Accession (Application Guide)

SEMO provide a guide to Party accession which can be obtained from the registration section of the SEMO website. The guide includes checklists of required documents and explanations of the relevance of each document to the application process "<u>B00 Balancing Market - Party Registration Guide</u>".



3. Application Checklist

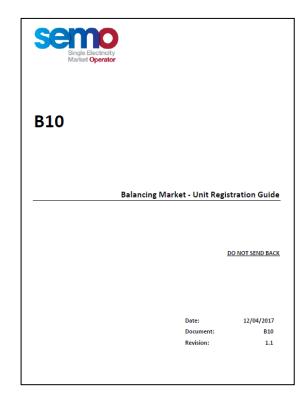
A checklist of the forms or supporting information required for a Party application is provided below.

Not all forms or supporting information may be relevant to all Party registrations. Details of the relevancy of documentation are provided in the below checklist and further details in Section 4 and 5.

Document ID	Document Name	Relevance	Submission Format	
B01	Balancing Market - Party Application	Mandatory	Signed, scanned copy emailed to SEMO	
B02/C02	Balancing Market – Party Administrative User (PAU) Authorisation	Mandatory (but must be completed by the time of signing accession deed or unless CO2 completed under Capacity Market Party registration)	Signed, scanned copy emailed to SEMO	

Supporting Documents	Relevance	Submission Format	
Proof of Company Register	Mandatory – requirement dependent on jurisdiction of company	Scanned copies emailed to SEMO	
Balancing Market – Party Application Fee	Mandatory	Electronic Funds Transfer to I- SEM Bank	

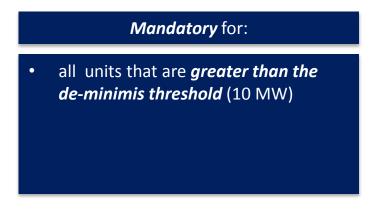


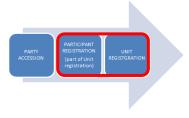


Unit Registration

Unit registration involves having a generator, supply or certain other types of unit registered and effective under the TSC.

Under the TSC, registration is:





Optional for:

 all units below the de minimis threshold. However, not having a unit registered under the TSC means that a unit will not be able to participate in the Day Ahead/Intraday Market nor be settled for the Capacity Market.

Registration of Units cannot take effect until the applicant has become a Party to the Trading and Settlement Code. However, the application to register Units can run concurrently with the Party application.

It is strongly recommended that Unit registration is started as early as possible to ensure all registration requirements, including metering, retail market registration and system operator setup can be completed by the requested effective date. This should be at least 60 working days before the requested effective date. Please note that the actual time to complete the registration may take significantly longer in same cases.



External Organisations and Unit Registration Data

As part of the unit registration process there may be a need for the applicant to liaise with relevant external organisations e.g. the System Operator, Distribution System Operator, Meter Data Provider, Regulatory Authority.

This liaison may be needed for two main reasons:

- (a) to support the applicant in providing the registration data to SEMO; and/or
- (b) validate the information provided to SEMO by the applicant.

The applicant should liaise with the System Operator and/or Meter Data Provider (as appropriate) prior to the submission of the registration pack to ensure once the application is submitted to SEMO the registration data can subsequently be validated by the relevant external organisation within 20 Working Days.

In making a unit effective under the TSC there may also be other tasks needing to be performed by the external organizations. For example, installation of metering, energization and commissioning, setup dispatch communications etc.



External Organisations Registration Contacts

		Northern Ireland	Republic of Ireland
Regulatory Authorities		UREGNI <u>www.uregni.gov.uk</u>	CER <u>www.cer.ie</u>
Motor Data Providera	Distribution Connected	NIE T&D www.nienetworks.co.uk	MRSO <u>www.mrso.ie</u>
Meter Data Providers	Transmission Connected	SONI <u>www.soni.ltd.uk</u>	EirGrid <u>www.eirgrid.com</u>
Connection Agreements	Distribution Connected – DSO	NIE <u>www.nienetworks.co.uk</u>	ESB Networks www.esbnetworks.ie
	Transmission Connected – TSO	SONI <u>www.soni.ltd.uk</u>	EirGrid <u>www.eirgrid.com</u>
Use of System Charges	Distribution Connected – DUOS	NIE www.nienetworks.co.uk	ESB Networks www.esb.ie/networks/en/hom <u>e/index.jsp</u>
	Transmission Connected – TUOS	SONI <u>www.soni.ltd.uk</u>	EirGrid <u>www.eirgrid.com</u>



Unit Registration (Participant)

Participant Registration

The entity model for the TSC requires each Unit to be assigned to a Participant under the Party.

- A Participant is setup as part of the Unit registration, if no existing relevant Participant exists for the Party in the relevant jurisdiction
- Only units with the same jurisdiction of connection (ROI/NI) can be with the same Participant
- The Participant is designated as either ROI/NI, but not both
- The Participant is the entity at which invoicing and credit cover are calculated
- The currency of trading and settlement is determined by the designated jurisdiction of the Participant i.e. ROI = Euro, NI = Pounds
- Generally speaking, a Party will have only one Participant in each jurisdiction to which all the units in the jurisdiction are assigned. There are special circumstances under which more than one Participant per jurisdiction can be setup, but these require Regulatory approval.
- The Participant holds bank account details, mailing and billing address information.
- The Participant is also used for user access control to limit access to trading and settlement functions and information.





Unit Registration (Unit) - 1/2

Unit Registration

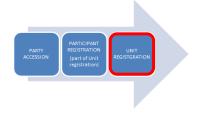
There are a number of sets of documentation and information that are needed to complete the unit registration.

The following items are needed as part of the **initial submission of the registration pack.** Requirements are different for different unit types e.g. Generators, Suppliers or Assetless Units.

The registration pack includes submission of:

- **Unit Participation Notice** to provide details of the unit and the participant e.g. company registration, mailing addresses, VAT details etc.
- **Unit Registration Data** is technical data that does not change often for a unit or is needed only for the purposes of registering the unit and categorizing it for trading e.g. unit type, registered capacity
- **Unit Technical Data** to be used to define the physical characteristics of the unit for balancing scheduling e.g. ramp rates, dwell times etc.
- Forecast volumes for the calculation of initial credit cover requirements
- Legal documentation e.g. Form of Authority if Intermediary, REMIT reporting service etc.
- **Supporting Documentation** e.g. evidence of Connection Agreements, proof of TUoS/DUoS
- Relevant unit participation fee





Unit Registration (Unit) - 2/2

Subsequent to this, at a later stage in the registration process, the applicant may need to complete the following:

- Collateral Account Opening to allow cash collateral to be posted
- Deed of Charge for Collateral Accounts to ensure SEMO has title to cash collateral
- Posting of Credit Cover (letter of credit or cash collateral)
- Communication Channel Qualification Testing (CCQT) to ensure the Participant is able to technically communicate with the Balancing Market Interface
- Submission of Default Commercial Offer Data to ensure the Participant has a set of data as a default

PARTY ACCESSION	PARTICIPANT REGISTRATION (part of Unit registration)	UNIT REGISTGRATION	
	registration	\square	



Unit Registration (Process)

The application once submitted, moves through four stages of processing, with all stages being managed by SEMO. Full details of the steps involved are provided in "Agreed Procedure 1: Registration".



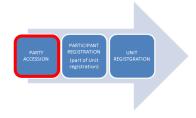
These stages are:

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Unit Registration (Application Guide)

SEMO provide a "<u>B10 Balancing Market - Unit Registration Guide</u> "to Unit registration which can be obtained from the registration section of the SEMO website. The guide includes checklists of required documents and explanations of the relevance of each document to the application process.



Not all forms or supporting information may be relevant to all Unit registrations. Details of the relevancy of documentation are provided in the checklist below and further details are provided in Section 4 & 5. Please use this checklist to confirm you have submitted all the required documentation with your Unit application Document Submission Format Document Name Relevance ID Balancing Market - Unit Signed, scanned copy emailed to B11 Mandatory Participation Notice SEMO Unit Data Form Mandatory, with B12a Supplier the exception of B12 B12b Wind Spreadsheet emailed to SEMO Assetless Units and B12c Generator Trading Units B12d Demand Site Unit Intermediaries only Signed, scanned copy emailed to (if not completed Form of Authority & Proof SEMO plus 1 original Form of B14 as part of Capacity of Consent Authority sent by registered post to Market Unit SEMO Registration) B15 Forecast Volumes Mandatory Spreadsheet emailed to SEMO Signed, scanned copy emailed to Settlement Reallocation B17 Optional SEMO plus 1x original sent by Agreement (SRA) registered post to SEMO

A checklist of the forms and supporting information required for a Unit application is provided below.

Supporting Documents	Relevance	Submission Format	
Balancing Market – Unit Participation Fee	Mandatory	Electronic Funds Transfer to I-SEM Bank	
Proof of Regulatory Consent – DSU or AGU	DSU or AGU only in ROI	Scanned copy emailed to SEMO	





3. Application Checklist

Updates to Registration Data -1/2

The process for making a change to registration after the initial registration of a Party, Participant, Unit or Trading Site is dependent on the change required. The table below provides common examples of registration changes and how these changes should be communicated to SEMO. A complete list of potential registration data change scenarios is not shown. If you have any doubt about the appropriate way to make a change to registration data please contact the <u>i-semregistration@sem-o.com</u> for guidance.

Registration changes can be initiated either through offline submission of a form, or online submission of the change via the Balancing Market Interface.



Updates to Registration Data -2/2

Registration Change	Offline (via forms from sem-o.com)	Online (via Balancing Market Interface)
Change of Address Information	\bigotimes	✓ ^{#1}
Change of Bank Account Details	\bigotimes	⊘ ^{#2}
Change of Validated Technical Offer Data Set	\bigotimes	✓ ^{#3}
Change of Registered Capacity for a Unit	<tr ✓#4	8
Change from non-controllable to controllable	✓ ^{#4}	8
AGU change of Registered Capacity or maximum Generation	✓ ^{#4}	8
Change of Firm Access Quantity for a Trading Site	✓ ^{#4}	8
Creation and update of system user access	\bigotimes	✓ ^{#1}
Update of key contact for user	\bigotimes	√ ^{#1}
Assignment of Authorised Person by PAU to a user	\bigotimes	√ ^{#1}

#1 – Changes must be submitted a minimum of 3 working days before the proposed effective date.

#2 – Change to bank account details must follow the procedure outlined in section 2.11 of Agreed Procedure 4 – Transaction Submission and Validation, with timeframes for updates dependent on the response times of the Party to requested confirmations.

#3 - Changes must be submitted a minimum of 11 working days before the proposed effective date

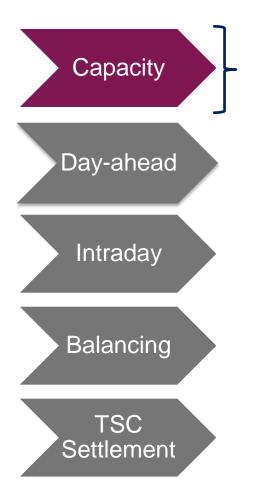
#4 – Changes must be submitted 19 trading days prior to the proposed effective date. An email to <u>i-semregisration@sem-o.com</u> must also be provided confirming the submission



Chapter 4: Other Considerations



Relationship between TSC and other Markets – 1/2



Capacity Market

The Party, Participant and Unit setup for the TSC is strongly related to the setup required for the Capacity Market.

The Party, Participant and Unit must be the same in both the TSC and Capacity Market. This is to allow settlement of the Capacity to occur as part of the TSC settlement processes.

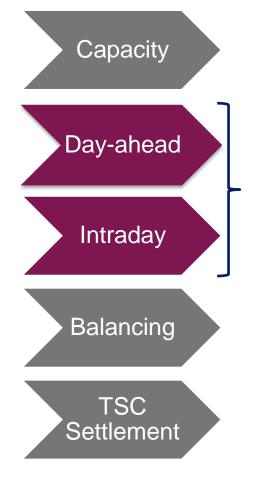
The implications from the relationship between Capacity and TSC Entity setup are:

- settlement documents produced are designed to incorporate both TSC and Capacity market settlement
- the bank account used for payments to Participants is the same for both balancing and capacity payments
- collateral requirements for capacity settlement are combined with the balancing and imbalance settlement

Further details on the relationships between Capacity Market and TSC entity setups are provided in the Capacity Registration training module.



Relationship between TSC and other Markets – 2/2



Day Ahead and Intraday Markets

The entity setup for Day Ahead and Intraday Markets does not need to mirror the TSC Entity Model. However, in order to trade in these markets the unit must be represented and effective under the TSC to allow for imbalance settlement.

Further details on the SEMOpx entity setups are provided in the SEMOpx Registration training module.

Chapter 5: User Access



Assess to the TSC trading and settlement is obtained through the **Balancing Market Interface** (BMI).

Individual people in an organisation are provided access to the BMI through user accounts.

The user account has attributes in the BMI that define the following:

- **System Access:** This determines the functions the user can perform in the Balancing Market Interface e.g. trading, settlement, user setup, registration changes.
- Authorised Persons: This defines whether a user is authorised to submit queries and request information that is not possible via the BMI. Different categories of Authorised Person are available e.g. submit settlement queries, request collateral refunds etc.
- **Key Contacts:** The users can also manage their inclusion as key contacts for specific TSC related messages. e.g. invoicing contact, credit cover contact etc.

A **Party Administration User (PAU)** manages the user access, roles and rights of users under a given Party.



Chapter 6: Course Summary



Contact Details

If you have any questions on the Trading and Settlement Code registration process please contact:



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Review of Learning Objectives

As a result of this training module, <u>for the arrangements under the Trading and Settlement Code</u>, you should now:

Understand the entity model used to represent a company and its units

Understand what information is required for registering

Understand the process for registering

Understand the process for amending registrations

Have an awareness of related registration tasks with other Parties

Have awareness of the other setup considerations when registering

